



PARKLAND SCHOOL DISTRICT

"Educating For Success, Inspiring Excellence."

Administrative Center

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RE: Medication Policy

Dear Parent(s),

As we begin another school year, we would like to remind you of the district policy regarding medication administration. When an illness is serious enough to warrant the administration of medication, the parent or guardian should attempt to administer the medication before or after school hours. If it becomes necessary for you to send prescribed **and/ or** over-the-counter medication to school, the medication should be sent in the original container and **must** be labeled with:

1. Child's name and grade
2. Name of the medication
3. Amount of medication to be taken
4. Time the child is to take the medication

In addition, a **Medication Administration Consent and Licensed Prescriber Order form must be completed** and returned to the School Nurse. This form is available on the PSD website, or from your building nurse. **All prescription and non-prescription medications must be delivered to the school nurse by a parent/guardian and picked up by the parent/guardian at the end of the school year.**

The procedure is the same for controlled substance medications (i.e. Adderall, Concerta, Ritalin, etc.). Due to the nature of these medications, a parent **must** deliver the medication to school. The medication may not be sent with the student and the appropriate form must be on file prior to the medication being administered at the school.

Please keep in mind, Parkland emergency procedures will be followed in the event of an emergency. Epinephrine auto injectors may be administered in the event anaphylactic symptoms are being demonstrated. Please contact your building school nurse with questions or concerns.

When the School Nurse is notified of a field trip with students that have medication housed in the nursing office, prescription and nonprescription medication will be sent.

Speaking for all of the School Nurses, I appreciate your past cooperation with the district procedures and we look forward to supporting your children through our Health Services.

Sincerely,

Brenda L. DeRenzo

Director of Student Services

BLR/mml