



**PARKLAND SCHOOL DISTRICT**  
“Educating For Success, Inspiring Excellence.”

**Cetronia Elementary School**  
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**JAMES P. GIAQUINTO**  
Principal

January 26, 2018

Dear Cetronia Families,

Parkland School District has a strong commitment to assure that all students are able to learn in a safe and secure setting. As you may be aware, the district has a crisis management plan that is updated annually and reviewed by our building’s crisis management team.

Cetronia Elementary School conducts monthly fire drills and an annual weather emergency drill in spring. These drills are intended to provide staff and students an opportunity to practice what they would do in the event of a fire or a weather related emergency.

**In a similar manner, Cetronia Elementary School will conduct an “emergency preparedness” drill on Monday, February 12.** Each staff member has received a crisis management manual, and we will explain to the students that this is a “lock down” drill. Prior to the drill, our staff will practice the procedures with the students. We want all students to be aware of what to do in the event of a crisis. Please talk to your child about the importance of being prepared in the event of an emergency. Our aim is to help the students feel comfortable throughout the drill.

We will also conduct an unannounced “emergency preparedness” drill in spring. When the spring drill is announced over the intercom, it will be communicated to the students and staff that the drill is a practice exercise. However, the staff will not have advanced notification. In addition, I will send an evening phone message alerting families that the activity was a drill.

Keeping our students safe and secure is a community effort. We appreciate all of the parent support in working with the school to this end. If you have any specific questions about this drill, please feel free to call me.

Sincerely,

James P. Giaquinto  
Principal